



राजपत्र, हिमाचल प्रदेश (असाधारण)

हिमाचल प्रदेश राज्य शासन द्वारा प्रकाशित

शिमला, बुधवार, 2 अगस्त, 2006/11 श्रावण, 1928

हिमाचल प्रदेश सरकार

H. P. AQUACULTURE, FISHING & MARKETING SOCIETY

NOTIFICATION

Shimla-171002, the 24th June, 2006

Fish-A(4)-6/2005.—In pursuance of the notification published in the Gazette of India Extra ordinary Part-II No. 25 Rajpatra-31, 1927 (SAKA) Right to Information Act, 2005 (No. 22 of 2005) dated 15th June, 2005, the Governor of Himachal Pradesh is pleased to notify the information

in specified under section 4(1) (b) Right to Information Act, 2005 in respect of the H. P. Aquaculture, Fishing & Marketing Society as per Annexure "A" for the information of general public.

By order,

Sd/-

Secretary (Fisheries).

Annexure "A"

PARTICULARS OF DEPARTMENT, FUNCTIONS AND DUTIES OF THE SOCIETY

Organization :

H. P. AQUACULTURE, FISHING & MARKETING SOCIETY
(GOVERNMENT OF HIMACHAL PRADESH UNDERTAKING)

Functions :

- * To achieve maximum sustainable fish production from state's reservoir as well as fish farms by applying latest scientific technologies ;
- * To strengthen the conservation effort in reservoirs so as to minimize the losses due to illegal fishing and poaching of fish.
- * To improve the management of fish farms so as to intensify the seed the losses due to illegal fishing and poaching of fish;
- * To improve the management of fish farms so as to intensify the seed production and sale of fish from the Farms. The ultimate aim is to convert the existing farms into revenue generating center at one hand and assured source of quantity and abundant seed supply to private aquaculturists.

Duties of the Officers & employees :

Head of the Society:

Chairman/Chairperson of HP Aquaculture, Fishing & Marketing Society.

Chief Executive Officer :

- * Heads of the Society.
- * To formulate various schemes for the development and management of Fisheries.
- * Implementation of Central Sponsored Schemes in the State.
- * To hold.

Junior Assistant :

- * All the typing work assignment to them.
- * To assist the CEO in preparing information/report and maintaining of society records.
- * Other duties assigned by the CEO.

Peon :

- * To deliver official letter to other office.
- * Handing files between CEO and Junior Assistant.
- * Perform other duties assigned by the CEO/Junior Assistant.

(ii) Powers and duties of its Officers and employees :

The powers and duties of its Officers and employees has been enlisted in by laws of the HP Aquaculture. Fishing & Marketing Society *vide* notification issued by the letter No. Fish-F(8)-1/97 dated 26th November, 2001.

Financial Powers :

Administrative approval and expenditure sanction for the construction works of Farms etc. received from Deptt.

Chairman-cum-Secretary.

Full Power

CEO

Rs. 5000/-

Purchases :

To sanction direct purchase of stores from local market after exhausting all the approval source of supply and the rate contract arranged by the controller of store *i. e.* local purchase through quotation.

Chairman-cum-Secretary.

Full Power

CEO

Rs. 5000/-
per item.

Note.—All the expenditure occurred by the society is approved by the governing council of the society is headed by Chairman/Chairperson (Secretary, Fisheries).

(iii) Procedure followed in the decision making process, including channels of supervision and accountability :

The governing council which is supreme body of H. P. Aquaculture, Fishing & Marketing Society takes decisions on its meeting/as per proposals received from the Director-cum-Warden of Fisheries. In connection with providing funds to the department out of society's accounts on from the funds received under various projects/schemes in the society, the Chief Executive Officer of the society scrutinize these proposals after accord approval or forward the same to the chairperson for according approval.

The governing council of the society is accountable for programme/decisions of the society.

(iv) The norms set by it for the discharge of its functions :

The Chief Executive Officer of HP Aquaculture, Fishing and Marketing Society maintains the records of the funds received and released by the Society.

(v) Acts, Rules, Regulations, Instructions, manuals and records held by the Department or under its control or used by its employees for discharging its functions :

Statement of the categories of document that are held by the society or under its control.

The statement of various categories of documents applicable in functioning of society are lying under its control are as follow :

Accounts :

- * Cash book & ledger, register of expenditure of works
- * Cheque book

Establishment:

- * Dispatch
- * Diary
- * Attendance

Miscellaneous

- * Stamp register
- * Project proposal register

Above documents manual of orders specification codes are ready available with the Chief Executive Officer of the Society.

(vi) Statement of the categories of documents data held by the Department or under its control :

- * Proceedings of the Governing Council
- * Balance Sheet
- * Records as per Balance Sheet.

- (vii) **Particulars of any arrangement that exist for consultation with or representation by, the members of the public in relation to the formulation of the Department policy or implementation thereof :**

The website of the department which is accessible @ www.Himachal.nic.in/fisheries acts as an information tool for the general public and thus facilitates in the implementation of policies/guidelines issued by the department state level planning meeting with all MLA's under the Chairmanship of Hon'ble Chief Minister is held annually. The department also organized conferences; workshops and meeting where suggestions from the elected representatives and non governmental organization (NGO) are taken for the implementation of programmes. H.P. Aquaculture, Fishing & Marketing Society website is under construction.

- (viii) **Statement of Board, Councils, Committee or other bodies consisting of two or more person constituted as a part of the Department or for the purpose of its advice, and as to whether meetings of the Board, Council, and Committees are open to the public, or the minutes of such meeting are accessible for public :**

Governing Council :

The Society's have governing council which shall manages the officer of the society. The members of the Governing council including its chairperson/chairman shall be nominated by the Govt. of Himachal Pradesh and constitute the following members :—

1.	The Financial Commissioner-cum-Secretary (Fisheries) or Commissioners-cum-Secretary (Fisheries) to the Govt. of Himachal Pradesh.	Chairman
2.	The Joint/Deputy/Under Secretary	Member
3.	The Director-cum-Warden of Fisheries, HP	Member
4.	The Chief Executive Officer, Fish Farmers Development Agency.	Member
5.	The Assistant Director of Fisheries, Bilaspur	Member
6.	The Assistant Director of Fisheries, Pong Dam	Member
7.	The Assistant Director of Fisheries, Chamba	Member
8.	The Assistant Director of Fisheries, Shimla	Member
9.	The Assistant Director of Fisheries, Mandi	Member
10.	The Chief Executive Officer, Fish Aquaculture, Marketing Society, Bilaspur.	Member-Secretary

- (ix) **Directory of the Officers and Employees of the Society :**

- Chairperson (Secretary, Fisheries) to the Government of HP
- Chief Executive Officer

(x) **Monthly remuneration received by each of its Society's Officers and Employees including the system of compensation as provided in its regulations :—**

- | | | |
|----|---------------------------------------|---|
| 1. | Chairperson-cum-Secretary (Fisheries) | Nil |
| 2. | Chief Executive Officer HP AFMS | 10640 + other allowances
As admissible to HP
Government servants. |

(xi) **Budget, Allocations to each Department, Agencies indicating the particulars of all Plans, proposed expenditure and reports on disbursement made :**

-NA-

(xii) **Manner of execution of subsidy programme, including the amount allocated and details of the beneficiaries of each programmes :**

-NA-

(xiii) **Particulars of recipients of concessions, permits or authorizations granted by it :**

No specifications are granted by the society.

(xiv) **Details in respect of the information available to or held by it, reduced in an electronic form :**

Society website is under construction.

(xv) **The particulars of facilities available to citizens for obtaining information, including the working of a library or reading room, it maintained for public use :**

-NA-

(xvi) **The names, designations and other particulars of the Public Information Officers :**

Name of the PIO, PIO & Appellate authority	Designation	Complete Office Address	Office Telephone Numbers	E-mail Address	Jurisdiction/Unit under his control for which he will rendering information to applicants
1	2	3	4	5	6
Public Information Officer:					
Sh. N. S. Chaudhary	Chief Executive Officer,	HP Aquaculture, Fishing and Marketing Society, Directorate of Fisheries, HP Bilaspur- 174001	01978-223013	Chaudhary- naran@rediffmail.com	Entire State of HP.

1	2	3	4	5	6
Assistant Public Information Officer:					
Sh. Rajesh Kumar.	Junior Assistant		01978-223013	Upadhyay30@rediffmail.com Updhyay30@yahoo.com	Entire State of HP.
Appellate Authority:					
Ms. Bharathi S. Sihag	Secretary (Fisheries).	HP Secretariat, Armsdale Building, Shimla-171002.	0177-2620887 0177-2880790	Agrisecy-hp@nic.in	Entire State of HP.

(xvii) Such other information as may be prescribed :

No other specified information accessible to the Citizens under Right To Information Act, 2005.

